



**Minutes of the Meeting held on
Thursday 8th June 2023 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chairman), J. Dooley, M-R. Hardy (Vice Chairman),
S. Johnson, P. Jones, J. Kitchen and N. Readshaw
M. Pickering – Clerk
Ward Councillors V. Padden and M. Sutton

16 Apologies for Absence - Cllr. A. McLeod.

17 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE
NON-PECUNIARY - NONE

18 Public Speaking - None.

19 Local Police Report - Nothing to report.

20 Update from Tranby Ward Councillors - Cllrs. Padden and Sutton attended the meeting to update members on their work in the parish since the May elections.

Cllrs. Padden and Sutton left the meeting at 7.15pm

21 Minutes Annual Council Meeting (17th May 2023) - The minutes of the Annual Council Meeting held on Wednesday 17th May 2023 were accepted as a true record of what took place and duly signed by the Chairman.

22 Minutes Parish Council Meeting (17th May 2023) - The minutes of the Parish Council Meeting held on Wednesday 17th May 2023 were accepted as a true record of what took place and duly signed by the Chairman.

23 Matters Arising from Minutes

Minute 7 (160c) - The first 'Happy to Chat' sign had been installed on a Parish Council seat facing Anlaby Common.

Minute 8 - It was agreed to review the payment made to Aspect of Anlaby NHW for the purchase of a defibrillator, consideration needs to be given to VAT element, cost for installation etc.

Minute 10b - The Remembrance Soldier Silhouette has arrived, Chairman to inspect it and work out the best way to secure it in place. A suitable site had been agreed with the Church Warden, the statue will be installed one week before Remembrance for a period of two weeks. The Chairman will be responsible for installation and removal.

Minute 10c - The light for Anlaby Avenue had been ordered. The two King's Coronation benches are now in situ.

24 Finance

a) Bank Statements - April bank statements had been received.

b) Online Payments June 2023 - The following payments were approved:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
8TH JUNE 2023			
24	Open Spaces Society (Annual Subscription) [paid 23/05/2023]	£45.00	Nil
25	Microsoft 365 Personal	£5.99	£1.00
26	Staffing (Pay/Petrol/Expenses/Home Working)	£1055.90	Nil



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27	Litter Picking Equipment for ALP's	£13.70	£2.28
28	Mr. Richard Dixon – Public Sector Audit (Internal Audit)	£600.00	Nil
29	L & K Warcup Ltd (2 x Seat bases)	£708.00	£118.00
30	KCOM (Line Rental)	£360.00	£60.00
31	RBLI (Tommy Statue)	£200.00	£33.34
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
32	East Riding Pension Fund – Contribution Employer/Employee	£290.54	Nil
33	Information Commissioner's Office (Annual Fee)	£35.00	Nil

Agreed to review KCOM contract April 2024.

- c) Finance Report and Bank Reconciliation - Members received and approved the latest finance report. Bank Reconciliation at 30 April 2023 was presented to council along with the respective bank statement and duly signed by the Chairman.
- d) Internal Audit Report for the year ended 31 March 2023 - All members were in receipt of a copy of the internal audit report received on completion of the audit. All recommendations contained in the report were discussed and will be dealt with accordingly. Regular updates will be given by the Clerk.
- e) Annual Governance Statement 2022/23 - Members were given time to read the annual governance statement which was explained by the R.F.O. After discussion, the form was completed, approved and signed by the Chairman and Clerk.
- f) Annual Audit Return Accounting Statement 2022/23 - The Clerk advised that the Annual Audit Return Accounting Statements 2022/23 had been prepared for audit and signed by the Responsible Finance Officer on 7th June 2023. After discussion, the document was approved and signed by the Chairman of the meeting, Cllr. R. Almond.

25 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 8th June 2023

- **WORKS TO PROTECTED TREES – TPO – ANLABY NO. 13 – 2006 (REF 703)**
A1 – Crown lift 1 no. Sycamore tree (T1) to 3.5 metres to improve amenity and allow light to the ground and grass below; Fell 2 no. Sycamore trees (T2 & T3) as they are badly squirrel damaged - Bellway Homes Limited Sales Office Cape Drive Anlaby - **T1 looks like a very healthy tree – if an expert states that crowning the tree is needed we have no objection. T2 looks like a healthy tree but somewhat bedraggled. On inspection we could not see huge damage that is not present on any of the other trees – we object to the felling of this tree, we think a tidy up is sufficient. T3 is bedraggled and encased in ivy that has suffocated it - no objection.**
- **REGULATION 3 – DEVELOPMENT BY COUNCIL** - Erection of a building consisting of 34 flats and communal area and associated car parking and compound for air source heat pumps, alterations to widen existing vehicular access and construction of a disabled parking bay off Manor Way following demolition of existing residential buildings - Moat Hill Sheltered Housing Complex Moat Hill Anlaby - **Noted.**
- **FULL PLANNING PERMISSION** - Erection of single storey extension to side and rear including new roof over existing garage - 89 Tranby Lane, Anlaby - **No comment.**



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26 Update from Working Groups

- a) Community
Update Men in Sheds Haltemprice - Cllr. Hardy briefed members on activities and membership numbers at the facility. The toilet refurbishment is ongoing. The recent comedy night had been a very enjoyable evening.
Provision of Defibrillators - Cllr. Dooley to visit Bella Rosa Italian Restaurant to resume discussions about a possible defibrillator.
- b) Environment
Anlaby Common - Dog walkers seen.
Bulb Planting 2023 - Clerk to order two 20kg bags of daffodil bulbs from Boston Bulbs Wholesale at a cost of £36.00 per bag. Sites for planting – around new village signs, Legard Drive, around the two King's Coronation benches, Aspect of Anlaby. Virement of funds from Anlaby in Bloom (Future Projects) was agreed.
Anlaby History Map - The Chairman presented his suggested wording to be added to the history map. It was agreed to go ahead with the renewal of the map at a cost of £95 + VAT.
- c) Safety, Street Scene and Facilities
Update on Community Speed Watch - Ongoing, nothing new to report at present.
- d) Communication - Nothing to report.
- e) Administration
Review Parish Council Meeting Dates - After discussion it was agreed that meetings will continue on the second Thursday of each month excluding August.
Parish Council Vacancies - The Clerk informed members that Mr. Richard Shutt had not signed his Councillor acceptance of office form. Three vacancies exist on the Parish Council.
Review of Working Group Members - It was agreed to appoint Working Group members as and when required for new or ongoing projects. Clerk to remove Working Groups from future agendas.
Parish Council Representatives on other Committees
East Yorkshire Local Councils Network – MRH/PJ
Haltemprice Flood Action Group – MRH/PJ
Haltemprice Skate Park Committee – MRH/NR
Men in Sheds Haltemprice – MRH/JK

27 East Riding of Yorkshire Issues

Aspect of Anlaby Adoption Update - The Clerk read out the replies received from E.R.Y.C. Highways and Grounds & Forestry and Barratt Homes Yorkshire East & David Wilson Homes Yorkshire East. The adoption of the site is ongoing. Clerk to forward information to Cllr. Readshaw. Agreed to send further correspondence in three months.

Lowfield Road Damage - Damage caused by the development of the site at 49 Lowfield Road Anlaby had been reported to E.R.Y.C. E.R.Y.C. will ensure the developers make good the verges when they finish their work. The MS3 reinstatements will also be made good.

Proposed Electric Vehicle Recharging Parking Bays – Wilson Street Anlaby - E.R.Y.C. is committed to contributing towards the Government's aim of having one of the best EV infrastructure networks in the world. This means a network for current and prospective EV drivers that is affordable, reliable, accessible and secure. As such the Council have commenced a scheme to install EV chargers in a variety of locations across the county. The council therefore propose to install two twin socket, electric vehicle chargers on Wilson Street, the EV charger will require four designated EV parking spaces, which will be controlled by means of a Traffic Regulation Order TRO. After discussion it was agreed the Clerk send in the following response; The Parish Council objects to the



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proposal as it stands due to: 1) Anlaby is a Village not a Town as stated in the email and therefore we do not think motorists will be wanting to park up to give their vehicles a full charge 2) Charging takes significantly less than four hours 3) A maximum of two spaces should be used up as parking is at a premium in this very busy village 4) Haltemprice Leisure Centre and The Spire Hospital both have four charging points, both in close proximity to the proposal 5) A maximum of a two hour stay only should be allowed in line with the rest of the car park and 6) Please consider installing a defibrillator to the back of the charging unit.

Car Parking Anlaby - Cllr. Hardy to visit the existing car park and report back ideas for a possible extension. Following further discussion at the July meeting, Clerk to organise a site meeting with E.R.Y.C. to consider ideas.

Lowfield Road Roundabout - The Chairman had recently witnessed the aftermath of an accident at the roundabout and is concerned about safety at the roundabout in its current form. It appears that many drivers are unaware of the roundabout. Clerk to arrange an onsite meeting with E.R.Y.C. Highways to discuss the problem and highlight our safety concerns.

28 General Correspondence

- ❖ Copy email Anlaby Traffic
- ❖ Copy email Overhanging Trees scratching cars at 51 Windsor Avenue, Anlaby
- ❖ Copy email Bus Bay Markings, Bus Stop, First Lane, Anlaby
- ❖ Copy email re. empty property

Planning Decisions

- Erection of two storey extension incorporating extended dormer window to front/side - 5 Tower View, Anlaby - GRANTED
- Variation of Condition 3 (approved plans) of planning reference 22/00953/PLF (Erection of two storey extension to front) to increase the size of the extension - 7 North Street, Anlaby - GRANTED
- Erection of single storey extension to side and rear following removal of existing - 84 Spring Gardens, Anlaby Common - GRANTED
- Erection of a single storey parts storage extension to existing workshop, erection of a valet bay following removal of existing with 3m and 2.2m high acoustic fence, external alterations to and redecoration of Nissan showroom and workshops and reconfiguration of northern boundary to change part of rear garden of 1 Trenton Avenue to create additional area for Trenton Nissan Hull site (sui generis) and to change part of existing Trenton car park for use by 1 Trenton Avenue with erection of a 1.8m high fence following demolition of existing boundary wall - Land West Of 1 Trenton Avenue And Trenton Hull Nissan, Hull - GRANTED
- Variation of Condition 9 (Use Class) of 21/02111/STVAR (Erection of warehouse and retail units (Application to remove Conditions 3 (service road) and 21 (use class) and variation of Conditions 2 (approved discharge of conditions), 4 (hard and soft landscaping), 9 (mezzanines), 10 (use classes), 13 (Flood Risk Assessment), 15 (vehicular access), 16 (approved plans) to allow for an amended layout, and 18 (Service Area Management Plan) of planning permission 15/03599/STVAR)) to allow unit 15 to be used as a medical diagnostics centre (Use Class E(e) - Anlaby Retail Park Springfield Way Anlaby - GRANTED

29 Training and Development - Cllr. Kitchen had attended a GDPR training event, presentation material to be forwarded to the Clerk.

30 Agenda Items for Next Meeting

- Street Furniture (JK)
- Car Parking Anlaby
- Haltemprice Skate Park (MRH/NR)



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- Anlaby Retail Park (JD/JK)

31 Date and Time of Next Meeting - Thursday 13th July 2023, 7.00pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 9.30pm.