



**Minutes of the Meeting held on
Wednesday 17th May 2023 at 8.10pm**

Those Present:- Cllrs; R. Almond (Chairman), M-R. Hardy (Vice Chairman), S. Johnson,
A. McLeod and N. Readshaw
M. Pickering – Clerk
PC Ollie Turner

1 Apologies for Absence - Cllrs. J. Dooley, P. Jones, J. Kitchen. Ward Councillors V. Padden and M. Sutton.

2 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE			
NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
Readshaw	8	Grant Applications – Aspect of Anlaby NHW	Member of Aspect of Anlaby Neighbourhood Watch

3 Public Speaking - None.

4 Local Police Report - PC Ollie Turner attended the meeting to discuss the current crime statistics. The Police are working closely with Wolfreton School and Sixth Form College due to the number of incidents linked to students attending the school. Enquiries continue in relation to ASB in the area.

PC Turner left the meeting, 8.35pm

5 Update from Tranby Ward Councillors - Cllrs. Padden and Sutton are delighted to be serving the people of Anlaby and Anlaby Common for another four years. The Clerk read out an update on their behalf. MS3 are now installing telegraph poles in the area, causing further upset to residents.

6 Minutes Parish Council Meeting (13th April 2023) - The minutes of the Parish Council Meeting held on Thursday 13th April 2023 were accepted as a true record of what took place and duly signed by the Chairman.

7 Matters Arising from Minutes

Minute 160a - The festive lighting is now in storage at Men in Sheds Haltemprice at a cost of £500 per annum.

Minute 160c - Cllrs. Almond and Dooley had repositioned the new village sign on Sycamore Close.

Minute 160c - Clerk to ask Cllr. Kitchen for an update on when the 'Happy to Chat' sign will be installed.

Minute 163 - Executive Officer Tom Clay from ERNLLCA will be attending the September Parish Council meeting to introduce himself and the organisation.

8 Finance - Members received a copy of the agreed budget sheet for the period April 2023 – March 2024 and the Asset Register updated May 2023.

Bank Statements - Statements dated 14 and 28 April 2023 received.



**Minutes of the Meeting held on
Wednesday 17th May 2023 at 8.10pm**

Parish Council Payments May 2023 - The following payments were approved:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
17TH MAY 2023			
11	Microsoft 365 Personal	£5.99	£1.00
12	Haltemprice Skate Park Association (Annual Contribution)	£750.00	Nil
13	Arnolds Removals (Storage for Festive Lighting)	£67.20	£11.20
14	Men in Sheds Haltemprice (Room Rental May-Jul 2023)	£475.00	Nil
15	Men in Sheds Haltemprice (Storage of Xmas Lights to May 2024)	£500.00	Nil
16	Litter Picking Equipment for ALP's	£51.96	£8.66
17	Stationery	£14.32	£2.39
18	Gift of Flowers (Retired Councillor)	£20.00	£3.33
19	Glasdon UK Limited (2 x Coronation Seats with Plaques)	£1792.76	£298.80
20	Zurich Municipal (insurance Renewal)	£965.30	Nil
21	Staffing (Pay/Petrol/Expenses/Home Working)	£1053.10	Nil
23	Grant – Aspect of Anlaby NHW (Installation of External Defibrillator)	£1800.00	Nil
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
22	East Riding Pension Fund – Contribution Employer/Employee	£290.54	Nil

Receipts into Account - King's Coronation Community Fund £500 and Parish Precept £23,000.00.

Internal Audit of Accounts Year Ending 31st March 2023 - The instructions for completion of the Internal Audit of Accounts had been received from Mr. Richard Dixon.
Grant Application (Street Furniture) Aspect of Anlaby - Awaiting further information, defer to future meeting.

Grant Application (Defibrillator) Aspect of Anlaby NHW - A grant of £1800 was awarded for the installation of an externally located defibrillator on Aspect of Anlaby, Lowfield Road. *(Cllr. Readshaw left the room during this discussion).*

9 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 17th May 2023

- **CONSENT TO DISPLAY AN ADVERTISEMENT** – Display of temporary signage consisting of 1 double-sided non-illuminated sign, 2 non-illuminated free standing signs, 4 non-illuminated parking signs, 1 non-illuminated fascia sign, 2 hoarding signs, 2 non-illuminated boards screwed to wall, 3 flag poles and 1 vinyl to temporary building - Land East Of 32 Onslow Street, Anlaby - **Noted.**

Cllrs. Dooley and Kitchen to report back on their visit to the Anlaby Retail Park to gain a better understanding of what units are now in place.

10 Update from Working Groups

- a) Community
Update Men in Sheds Haltemprice - Cllr. Hardy briefed members on activities and membership numbers at the facility.



**Minutes of the Meeting held on
Wednesday 17th May 2023 at 8.10pm**

Activities planned; Comedy Night - 7.30pm - Wednesday 24th May and Scarecrow Event – 10am-2pm – Saturday 20th May.

Provision of Defibrillators - Cllr. Johnson informed members that Bella Rosa Restaurant, Anlaby is concerned about ongoing costs associated with installing a community defibrillator. The possibility of them applying for a yearly grant to cover the costs was discussed.

Distribution of King's Coronation Water Bottles - The water bottles had been well received from the three schools.

b) Environment

Anlaby Common - Dog walkers seen.

Daffodil Bulbs 2023 - The free supply of daffodil bulbs from E.R.Y.C. has come to an end. It is recommended that any future planting of daffodil bulbs or any other planting to improve the appearance of the area must be discussed with E.R.Y.C. Area Grounds Supervisor. This is to ensure E.R.Y.C. knows what is purchased, where it goes, to ensure the safety of the person planting and to ensure they don't end up in areas unsuitable for planting or cause maintenance issues.

Remembrance Soldier Silhouette - Chairman to meet onsite with the Church Warden to agree a position for the silhouette. Wording for the silhouette 'Lest We Forget'. Clerk to place order following site meeting.

c) Safety, Street Scene and Facilities

Additional Street Lighting Column Anlaby Avenue - The current cost to install a Thorn Isaro LED lantern including all Northern Power Grid charges will be £2,795.68+VAT. It was agreed to vire funds from the Anlaby in Bloom budget to meet any shortfall. Clerk to place order with E.R.Y.C.

Indemnity Forms for King's Coronation Benches - The two new benches are due to be installed end of May/early June. The Chairman signed the indemnity forms as required by E.R.Y.C.

Update on Community Speed Watch - Clerk to send in a list, for risk and suitability assessment, of top sites where people think speeding is an issue. Hull Road (St Mark's roundabout to row of Shops Anlaby), Wilson Street, Springfield Way, Tranby Lane, Woodland Drive, Lowfield Road and Beverley Road. Cllr. Readshaw to meet with the Community Speed Watch Coordinator to discuss progressing the scheme.

d) Communication

Communication between Meetings - Under Section 101 of the Local Government Act 1972, a parish council can only delegate powers to a committee, sub-committee or an officer. Individually councillors cannot make decisions, whilst decisions made have to be made in the appropriate forum whether that is full council, committee or sub-committee. The use of an informal mechanism such as an app is not appropriate as it prevents public scrutiny of decisions made and also would probably fail to meet the requirements of the access to information legislation. Members are able to have such an app as an informal communication link, it would not be a mechanism for making decisions.

Administration

Notice of Uncontested Election and Co-option to fill vacant positions on the Parish Council - A total of eight candidates had been duly elected uncontested out of the eleven vacancies. Acceptance of Office forms had been completed. The remaining three vacancies can be filled by co-option within 35 working days of the polling day. The co-option of Mr. Richard Shutt (former Councillor) was agreed unanimously. Clerk to invite Mr. Shutt to the June Parish Council meeting.



**Minutes of the Meeting held on
Wednesday 17th May 2023 at 8.10pm**

The Pension Regulator Automatic Enrolment Duties: Acknowledgement of Re-Declaration of Compliance - Anlaby with Anlaby Common Parish Council had completed a re-declaration of compliance with The Pensions Regulator under the Pensions Act 2008. Date of re-declaration 03/05/2023, date of re-enrolment 28/04/2023.

- 11 East Riding of Yorkshire Issues
Proposed Plan of Works and Associated Diversion Springhead Lane, Anlaby - Notice had been received of a road closure which is necessary to carry out gas replacement works. It is anticipated works will be completed by 29th September 2023.

12 General Correspondence

- ❖ Copy email Moat Hill
- ❖ Pelican Light out on Hull Road
- ❖ Copy email Overgrown Trees Dawnay Drive Anlaby
- ❖ Copy email Leaning power box on Beverley Road, Anlaby

Cllr. Johnson had been contacted by a local resident expressing his concern about the cutting down of hedgerow near Springhead Waterworks site. Cllr. Johnson to advise the resident to contact E.R.Y.C.

Planning Decisions

- TPO – ANLABY – 1989 (Ref. 235) T1 Beech – remove branches facing NE at 3m and 4.5m high back to branch collar, remove branch facing SW at 4m high back to branch collar and crown thin by 15% to create clearance over Tranby Lane and reduce contact with telephone lines to N and S of canopy - 47 Tranby Lane, Anlaby - GRANTED
- Erection of single storey extension to rear following demolition of existing extension - The Dog House 261 Hull Road, Anlaby Common - GRANTED
- Erection of attached garage to side, single storey extension to rear, application of decorative render and alterations to windows at front and widening of existing vehicle access following removal of existing detached garage (AMENDED PLANS) - 27 Broadley Avenue, Anlaby - GRANTED
- Erection of a dwelling and detached carport and associated works including the widening of existing vehicular access following demolition of existing garage (AMENDED DESCRIPTION AND PLANS) - Land North Of 27 Broadley Avenue, Anlaby - GRANTED

- 13 Training and Development - Nothing to report.

14 Agenda Items for Next Meeting

- Bulb Planting
- Car Parking Anlaby (RA)

- 15 Date and Time of Next Meeting - Thursday 8th June 2023, 7.00pm at the Community Building, First Lane, Anlaby.

Annual Parish Meeting - Tuesday 30th May 2023, 7.30pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 9.50pm.