



**Minutes of the Meeting held on
Thursday 14th September 2023 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chairman), M-R. Hardy (Vice Chairman), S. Johnson,
P. Jones, A. McLeod and N. Readshaw
M. Pickering – Clerk
Ward Councillor M. Sutton
Mr. Tom Clay - ERNLLCA

49 Apologies for Absence - Cllrs. J. Dooley and J. Kitchen.

50 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE
NON-PECUNIARY - NONE

51 Public Speaking - Mr. Tom Clay, Executive Officer ERNLLCA (East Riding & Northern Lincolnshire Local Councils Association) kindly attended to brief members on the services ERNLLCA provides. ERNLLCA is an independent body which currently serves 173 councils providing advice, networking and training events for both Clerks and Councillors. Annual fee is worked out based on population and with NALC (National Association of Local Councils) membership included, the first year fee would be approximately £840 with a yearly fee thereafter of £1300-£1400. ERNLLCA is not a profit making business. Cllr. Sutton gave very positive feedback from experiences with Hessle Town Council and ERNLLCA.

52 Local Police Report - Nothing to report.

53 Update from Tranby Ward Councillor - Cllr. Sutton briefed members on issues dealt with since July 2023.

Cllr. Sutton left the meeting at 7.40pm

54 Minutes Parish Council Meeting (13th July 2023) - The minutes of the Parish Council Meeting held on Thursday 13th July 2023 were accepted as a true record of what took place and were duly signed by the Chairman.

55 Matters Arising from Minutes

Minute 38 (27) - Clerk to chase response from E.R.Y.C. regarding our comments on the EV charging points in Anlaby.

Minute 38 (27) - If car parking at the rear of Gino's became available in the future, a one way system to enter and exit would have to be considered due to the narrowness of the road.

Minute 39c - The Clerk updated members on the provision of a defibrillator at Aspect of Anlaby which would now be purchased from Yorkshire Ambulance. Any remaining money left from the grant they received from the Parish Council will be used for fitting, maintenance and replacement pads etc. Permission had been received from E.R.Y.C. to fix the defibrillator to the brick post and lamppost in the play park. Members agreed that the Parish Council logo can be printed on the equipment along with the Yorkshire Ambulance logo.



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Finance

a) Online Payments August and September 2023 - The following payments were approved:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
16TH AUGUST & 14TH SEPTEMBER 2023			
44	Microsoft 365 Personal	£5.99	£1.00
45	Staffing (Pay/Petrol/Expenses/Home Working)	£1055.50	Nil
46	Men in Sheds Haltemprice (Room Rental Aug-Oct 2023)	£475.00	Nil
47	Box-it Humberside (Shredding Service)	£48.60	£8.10
48	East Riding Pension Fund – Contribution Employer/Employee	£290.54	Nil
49	Microsoft 365 Personal	£5.99	£1.00
50	Staffing (Pay/Petrol/Expenses/Home Working)	£1060.70	Nil
51	Stationery	£8.39	£1.40
52	PKF Littlejohn LLP (Limited Assurance Review)	£378.00	£63.00
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
53	East Riding Pension Fund – Contribution Employer/Employee	£290.54	Nil

- b) Finance Report/Bank Reconciliation/Bank Statements - Members received and approved the latest finance report to 31/8/2023. Bank Reconciliation at 31 August 2023 was presented to council along with the respective bank statements and duly signed by the Chairman of the meeting.
- c) Completion of Limited Assurance Review for the Year ended 31 March 2023 - The Clerk reported that the Limited Assurance Review had been signed off by PKF Littlejohn LLP with no matters of concern.

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Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 16th August and 14th September 2023

- TELECOMMUNICATIONS – PRIOR NOTIFICATIONS - Installation of a 22.5m streetworks pole with argiva smart metering 3no. sector antennas; 1no. GPS antenna; 1no. 3G Omni antenna; equipment cabinet and ancillary development - Telecommunications Mast First Lane Anlaby East Riding Of Yorkshire - **Noted.**
- FULL PLANNING PERMISSION - Erection of single storey extension to rear following demolition of existing outbuilding - 61 Colville Avenue, Anlaby Common - **No observations.**
- FULL PLANNING PERMISSION - Erection of single storey extension to rear, installation of roof lights to side, and works to widen existing dropped kerb/vehicular access - 39 St Peters Avenue, Anlaby - **No objection to the extension, unable to comment on the dropped kerb/vehicular access, as this is an ERYC matter.**
- FULL PLANNING PERMISSION - Erection of single storey extension to rear following removal of existing conservatory and extension to and increase in height of existing raised patio area and boundary fence to rear - 313 Beverley Road, Anlaby - **Noted.**
- FULL PLANNING PERMISSION - Change of use from public house (bar) to bar and restaurant (use class E(b)) and construction of external raised area and pergola (retrospective) - 13 Wilson Street, Anlaby - **This retrospective application has been noted.**



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- STRATEGIC – VARIATION OF CONDITION(S) - Variation of Condition 17 (use of unit 17) of planning permission 21/02111/STVAR - Erection of warehouse and retail units (Application to remove Conditions 3 (service road) and 21 (use class) and variation of Conditions 2 (approved discharge of conditions), 4 (hard and soft landscaping), 9 (mezzanines), 10 (use classes), 13 (Flood Risk Assessment), 15 (vehicular access), 16 (approved plans) to allow for an amended layout, and 18 (Service Area Management Plan) of planning permission 15/03599/STVAR) to allow for the re-wording of the condition to 'unit 15 shall be used for the retail sale of food and drink goods and ancillary customer cafe' - Anlaby Retail Park Springfield Way, Anlaby - **Recommend approval.**
 - FULL PLANNING PERMISSION - Erection of single storey extension to rear - 2 Westborough Way, Anlaby Common - **Noted.**
 - FULL PLANNING PERMISSION - Erection of single storey extension and construction of pitched roof with roof lights to rear, and erection of single storey extension to side of dwelling - 84 Hull Road, Anlaby - **No observations.**
 - FULL PLANNING PERMISSION - Erection of an outbuilding for personal use and for use as home office in connection with online/mobile beauty business (Retrospective application) - 11 Pryme Street, Anlaby - **Recommend refusal. This outbuilding is overly dominant and completely out of character for the area. It causes overlooking and loss of privacy for neighbouring properties/gardens.**
 - FULL PLANNING PERMISSION - Increase in overall height of roof, erection of single storey extension to rear, construction of dormers to front and rear, installation of first floor side facing window following removal of porch to front - 54 Lowfield Road, Anlaby - **No observations.**
- 58 Environmental Issues - Many horses and lots of dog walkers had been seen on Anlaby Common. Cllr. Hardy reminded members that following the severe floods of 2007, the area of land called Anlaby Common (HU4), was fully covered by up to a metre of flood water. As a response, the drain at the south east of the land was cleared out, and the drains across Rokeby Park down to the main Sainsbury's store were cleared and there was a great deal of water into Fleet Drain. There was a noticeable lack of surface water on Anlaby Common, as a reaction. It has become clear that following a couple of days of rain recently the Common is full up again, indicating that the clearance has lost its affect. It was agreed to send a letter to Yorkshire Water, E.R.Y.C., Environment Agency and Central Land Holdings asking for those drainage pipes to be cleared again before the winter sets in.
- 59 Administration and Communication
- a) Newsletter November 2023 - Members were asked to forward any items for possible inclusion in the newsletter to Cllr. McLeod. Delivery will take place during November.
- 60 Current Projects
- a) Street Furniture Requests - The Clerk advised members that former Councillor Val Wood had been contacted by U3A about the provision of a seat and it had been suggested that a second seat outside Sainsbury's Anlaby, a few feet away from the existing Parish Council seat, would be welcomed. Request for two litter bins had been received 1) Lowfield Road by the bus stop outside The Spire Hospital and 2) Next to the newly installed seat on Anlafgate/Lowfield Road, Anlaby. Clerk to send both sites to E.R.Y.C. for approval.
 - b) Community Speed Watch - We currently have five volunteers. A minimum of six is required before training can take place.



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- c) Provision of Defibrillators - The Clerk read out an email from a resident offering to purchase a defibrillator for the village of Anlaby. Members were grateful for the very generous offer and wondered if the resident could suggest a suitable site in Anlaby. Funding is still available via a grant from the Parish Council, securing sites for defibrillators is proving difficult.
- d) Car Parking Anlaby - Cllrs. Hardy, Johnson and Jones agreed to meet on Tuesday 19th September to look at the area to the rear of Gino's with a view to additional car parking spaces.
- e) Tree Planting - It was agreed to ask E.R.Y.C. to replace the damaged trees along Springfield Way, between Morrisons and Wolfreton Road, with three 'mature' specimens.

61 East Riding of Yorkshire Issues

- a) Road Traffic Order – Springhead Lane, Anlaby Common - The road closure is necessary to allow for gas replacement works to be carried out in safety, week commencing 25th September 2023.
- b) Haltemprice Play Park - Cllr. Readshaw had expressed his concern to Cllr. Sutton about youths causing a nuisance/possible vandalism in the play park.
- c) Possible creation of new Anlaby Woods, Tranby Lane, Anlaby - The Chairman advised that a large area of land exists near the new junction on Tranby Lane/Jenny Brough Lane, on the cemetery side, which he feels could be used to create a woodland for local people to enjoy. Clerk to ask E.R.Y.C. for their thoughts on creating a woodland area at this location.
- d) Shopwatch - Cllr. Johnson advised that shopkeepers in Anlaby had discussed the idea of Shopwatch in the past. It was agreed no further action at the present time but will review in September 2024.

62 General Correspondence

- Copy email Travellers encampment on St Thomas More School, Hull
- Copy email Maintenance of footpath near to the roundabout by the new Willand Surgery
- Copy email Overgrown hedge Church Street, Anlaby
- Copy email Tree pruning Voases Close
- Copy email Footpath now overgrown from spreading undergrowth onto side walk in Anlaby Common
- Copy email ASB on bikes from Harome Grove Hull on to the green bank
- East Riding of Yorkshire Council – M024A – High Pressure Jetting and CCTV Investigation Works
- Copy email Neighbour dispute North Street Anlaby
- Copy email Damaged and dangerous sign Anlaby
- Copy email Springfield Way Anlaby Keep Clear markings
- Removal of faded 'Elderly Pedestrians' sign Anlaby Common
- Copy email Overhanging bushes Sycamore Close Anlaby Common
- Copy email Neighbour dispute Lowfield Road Anlaby
- Copy email Grass cutting
- Project Briefing Note – July 2023 Carriageway Patching Various Sites
- Road Traffic Order – The Square, Willerby

PLANNING DECISIONS

- Erection of a bin store and installation of an extraction flue (discharge of conditions 6 and 7 of 21/04686/PLF) and construction of external pizza oven - The Red Lion 13 Wilson Street, Anlaby - GRANTED
- Erection of single storey and first floor extensions to front, two storey and first floor extension with balcony to rear and erection of a 1.7m and 1.2m high boundary wall and gates to frontage - 253 Beverley Road, Anlaby - GRANTED



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- Erection of single storey extension and raised deck to rear - 11 Conifer Close, Anlaby Common - GRANTED
 - Erection of single storey extension to side - 3 Dalehouse Drive, Anlaby - GRANTED
 - Erection of single storey extension to rear - 10 Voases Lane, Anlaby - WITHDRAWN
 - Erection of single storey extension to rear and construction of new roof over existing garage to side - 89 Tranby Lane, Anlaby - GRANTED
 - TPO – ANLABY NO. 13 – 2006 (REF 703) A1 – Crown lift 1 no. Sycamore tree (T1) to 3.5 metres to improve amenity and allow light to the ground and grass below; Fell 2 no. Sycamore trees (T2 & T3) as they are badly squirrel damaged - Bellway Homes Limited Sales Office Cape Drive, Anlaby - GRANTED
 - TPO – 57 HULL ROAD, ANLABY – 1992 (REF 239) G1 – Fell 2 no. Sycamore trees (T01 & T02) due to trees outgrowing location in close proximity to house - 57 Hull Road, Anlaby - REFUSED
 - TPO – LOWFIELD ROAD, ANLABY – 1989 (REF 234) A1 – Prune tree (T1) back to the boundary fence to stop branches reaching the roof of The Ridings - Land North Of The Ridings Lowfield Road, Anlaby - GRANTED
 - TPO – ANLABY – 1997 (REF 468) T22 – 1 No. Horse Chestnut Tree at front. Crown lift to a height of 4m to increase light, crown reduce by selectively pruning back tertiary branches by 2-4m to an appropriate pruning point to prevent overhang on the property, driveway, road and neighbours garden respectively - 2 The Square, Anlaby House Estate, Anlaby - GRANTED
- a) East Riding of Yorkshire Enhanced Bus Partnership Annual Event 13th October 2023 - The Annual Forum Event will take place on Friday 13th October 9.30am-1.30pm at Bishop Burton College.
- b) Support for Proposed Active Travel Schemes – Anlaby and Willerby - The Clerk read out an email from Ward Cllr. Viv Padden about proposed improvements to cycle and pedestrian facilities in the area: 1) Pedestrian crossing safety improvements – proposals are to convert the existing Zebra to a Puffin to the west of the shops on Hull Road in Anlaby and an additional proposal for a new crossing east of the Kwik Fit garage Hull Road in Anlaby to aid safety of those pedestrians accessing the shops to/from the residential area to the east. 2) Improvements to the surface condition of existing public rights of way routes in the middle of town centres (various locations throughout East Riding). Members fully support these proposals.
- c) Email from resident re. Haltemprice Leisure Customer Services - It was reported that before lockdown the library operated an Open Access system which gave access to the library until 9pm weekdays and late afternoons and weekend. It was a very useful service which unfortunately has never been reinstated. Clerk to send request to County Hall Library Services.
- d) Community Governance Review – Draft Recommendations - Members had received a copy of the document prior to the meeting to digest its content and the three draft recommendations for Anlaby and Anlaby Common. Draft recommendations - 1. Increase the number of parish councillors for Anlaby from 11 to 16. 2. Amend the boundary between Swanland and Anlaby, such that Area SW-3 becomes part of the parish of Swanland. 3. Amend the boundary between Swanland and Anlaby, such that Area SW-4 becomes part of the parish of Anlaby. After a lengthy discussion, the Clerk was asked to respond objecting to item 1 and fully supporting items 2 and 3.



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- 63 Training and Development
a) Active Bystander Training Invitation 07/11/2023 - The E.R.Y.C. Violence Prevention Team will be holding a training event on Tuesday 7th November, 18:30 – 20:00 via Microsoft Teams which is aimed at community leaders who would like to learn how to contribute to making communities safer.
- 64 Agenda Items for Next Meeting
- Wilson Street Car Park Garden (RA)
- Lowfield Road Roundabout (RA)
- Christmas 2023
- 65 Date and Time of Next Meeting - Thursday 12th October 2023, 7.00pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 9.15pm.