



**Minutes of the Meeting held on
Thursday 14th November 2024 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chairman), M-R. Hardy (Vice Chairman), P. Jones, A. McLeod, N. Readshaw, M. Slingsby and P. Smith
M. Pickering – Clerk
Ward Councillor M. Sutton.
Mr. P. Bristow (Men in Sheds Haltemprice)

Items were taken out of order from the agenda

96 Apologies for Absence - Cllrs. N. Foster, S. Johnson and K. Marshall.

97 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE
NON-PECUNIARY - NONE

98 Public Speaking - Mr. Peter Bristow thanked the Parish Council for its support in particular financial support. Peter provided members with some background information on Men in Sheds. MIS Haltemprice currently has 27 paid members. Cllr. Slingsby asked for permission to pass on Men in Sheds contact details to the East Riding of Yorkshire Council, this may bring them opportunities for work. Sites for bat boxes in Anlaby Cemetery had been approved, Men in Sheds are happy to make the boxes and will provide a plan/design asap. The Chairman asked if prices could be included on the items for sale in the foyer. Next event at Men in Sheds is a Christmas Fair on Saturday 7th December, 10-2. Men in Sheds are willing to make a bench, subject to getting the correct timber, for use in Anlaby House Grounds – Parish Council to consider possible site.

99 Local Police Report - The Clerk advised that PC Ollie Turner is changing roles within Humberside Police and will be leaving the area before the end of November. His replacement is PC Jack Taylor.

100 Update from Tranby Ward Councillor - Cllr. Sutton briefed members on work since the October meeting. As part of the re-build of Moat Hill, disabled access is required; this will result in considerably less rooms available for new residents, 33 in total. E.R.Y.C. and Hull City Council are holding regular meetings to discuss travellers on St Thomas More site. Cllr. Sutton to provide the Parish Council with regular updates.

101 Minutes Parish Council Meeting (10th October 2024) - The minutes of the Parish Council Meeting held on Thursday 10th October 2024 were accepted as a true record of what took place and duly signed by the Chairman.

102 Matters Arising from Minutes

Minute 85 (72b) - It was agreed an additional street lighting column outside 96/98 Grimston Avenue Anlaby would be beneficial. Clerk to ask E.R.Y.C. to view the site and provide a quotation for the works.

Minute 86c - The third Parish Council funded defibrillator is now in place and operational 24/7 on the outside wall of The Tearoom, Wilson Street, Anlaby.

Minute 90b - Cllrs. Almond and Jones had attended the Remembrance Service on 10th November. The Chairman thanked all Councillors involved with installing the flags and poppies. Two soldier silhouettes are on display in St Peter's Churchyard.

Minute 91a - Clerk read out a response from E.R.Y.C. to our request to upgrade the crossing on Springfield Way. It was reported that Springfield Way has an excellent safety record and therefore it is not flagged as a site of concern. Based on this information there would be no justification for making a change from the current zebra crossing to a signal-controlled crossing.



**Minutes of the Meeting held on
Thursday 14th November 2024 at 7.00pm**

Clerk to organise a site meeting between E.R.Y.C. Officers and Cllrs. Readshaw, McLeod, Smith and Slingsby, (preferred time 4-4.15pm weekdays). Clerk had requested the yellow flashing signals on the existing crossing are cleaned to make them more visible.

Minute 92a - Emma Hardy MP will try to get slipped from Parliament so she can attend the January Parish Council meeting.

Minute 92b - Topics to discuss with Leo Hammond at the December meeting – 1) Speed Indicator Devices 2) obstructive parking 3) traveller enforcement and 4) thoughts on Public Spaces Protection Orders.

Minute 93a - It was agreed to include Springhead Pumping Station in the tour of the parish. Clerk to write to Yorkshire Water requesting a tour of the facility. Agreed tour of Tranby School would also be of interest.

103 Finance

a) Online Payments and Receipts November 2024 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
173	Microsoft 365 Personal	£5.99	£1.00
174	Staffing (Pay/Petrol/Expenses/Home Working	£1057.00	Nil
175	Men in Sheds Haltemprice (Room Rental Nov 2024 – Jan 2025)	£475.00	Nil
176	KCOM (October Price Increase)	£28.80	£4.80
177	E.R.Y.C. (Street Lighting Service Level Agreement 1)	£803.89	£133.98
178	Xmas Event (Cellophane Sweet Bags)	£9.98	£1.66
179	McAfee Live Safe Renewal – One Year	£30.00	Nil
180	Royal British Legion (Poppy Wreath)	£25.00	Nil
182	Cllr. A. McLeod (Cable ties for lamppost poppies)	£16.59	£2.76
183	Cllr. A. McLeod (Xmas Event)	£165.00	£27.50
184	Gift Card – Honorary Treasurer	£200.00	Nil
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
181	East Riding Pension Fund – Contribution Employer/Employee	£309.88	Nil

b) Finance Report/Bank Reconciliation/Bank Statements - Finance report discussed and approved. Bank statements for the period 2 September – 29 October 2024 received and signed along with the bank reconciliation for period ending 31 October 2024.

c) Gift for Honorary Treasurer - Agreed £200 gift card.

104 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 14th November 2024

- FULL PLANNING PERMISSION - Extension to existing petrol filling station's sales building together with the creation of an EV charging zone, substation, LV enclosures, four jet wash bays and associated works - Morrisons 48 Springfield Way, Anlaby - **Recommend approval.**
- FULL PLANNING PERMISSION - Erection of single storey extension to rear following partial demolition of existing extension - 1 Loyd Street, Anlaby - **No observations.**

Planning Decisions 14th November 2024

- Erection of single storey extension to rear (Resubmission of 24/00450/PLF) - 16 Croft Drive, Anlaby - **GRANTED**



**Minutes of the Meeting held on
Thursday 14th November 2024 at 7.00pm**

- Erection of single storey and two storey extension to front following demolition of existing porch - 80 Saffrondale, Anlaby - REFUSED
- Erection of detached garage and gym to rear - 272 Beverley Road, Anlaby - GRANTED

105 Environmental

- a) Tree Planting - Cllr. McLeod updated members on the tree planting project. Leaflets had been distributed, ten objections had been received. 56 sites approved. Community payback had confirmed they will plant the trees on our behalf. Clerk to send Henley Nurseries contact details to Cllr. McLeod. Consideration needs to be given to watering. Any objections received after planting will be dealt with by E.R.Y.C.
 - b) Anlaby Common - Repairs to the fence ongoing. Concern expressed about the newly installed water trough not working. Cllr. McLeod had reported to the owner of the horses.
 - c) Anlaby Woods (Lowfield Road) - Wildlife observed.
 - d) Siting of dog waste bag dispensers - Six dog waste bag dispensers had been ordered. Dispensers to be replenished by Councillors. Agreed Cllr. Almond (1 x Tranby Ride), Cllr. Readshaw (2 x Aspect of Anlaby), Cllr. Marshall (1 x Footpath along Anlaby Common) and Cllr. Smith (1 x Windsor Avenue). Site for remaining dispenser still to be agreed. Cllr. McLeod had spoken to an E.R.Y.C. officer about siting the dispensers, no further permission is required.
 - e) Additional Street Furniture - Cllr. Readshaw presented two sites for seats in Anlaby Centre, style to be the same as the seats purchased for the King's Coronation. After discussion, both sites were agreed. Clerk to write to E.R.Y.C. for permission to install. Concrete bases will be required for both sites.
- Grit Bins – Members to advise Cllr. Hardy of any red grit bins that require filling.

106 Administration and Communication

- a) Parish Council Meeting Dates 2025 - Meeting dates for 2025 were agreed.
- b) Sexual Harassment in the Workplace Policy – Legal Obligations - The Clerk read out an email from ERNLLCA advising that from October 26th the Council are legally obliged to proactively take steps to prevent sexual harassment in the workplace. This applies to staff, councillors, volunteers and contractors. Clerk to send information to Cllr. Slingsby for perusal.
- c) Feedback on November Newsletter - Clerk furnished members with feedback received. Some residents had shown an interest in forming 'Friends of Anlaby House Grounds', Clerk to invite them to attend prior to February Parish Council meeting (6.30pm) to receive an introduction and welcome pack from the Chairman.
- d) Parish Council Website - Ongoing.

107 Current Projects/Events

- a) Update on Christmas 2024 - Arrangements for the Christmas Celebration are well underway. Installation of new lights and associated equipment is ongoing. Lights will be switched on by the end of November. Expenditure approved; Humber Harmony £100, Aiden (Bagpipes) £50, Approximate costs for Banners £200, DBS check for Santa (£20). Consideration needs to be given to parking for the event. Councillors were asked to attend from 3.30pm on 6th December to help set up. Next meeting of Events Working Group to be Thursday 21st November, Cllr. Readshaw requested 5.30pm start.
- b) Bat Boxes – Anlaby Cemetery - Cllr. Slingsby had met with an E.R.Y.C. Officer and identified 12 locations for bat boxes. Men in Sheds are happy to make the boxes and will provide a plan/design asap.



**Minutes of the Meeting held on
Thursday 14th November 2024 at 7.00pm**

108 East Riding of Yorkshire Issues

- a) Update on Adoption of Aspect of Anlaby, Lowfield Road - Emma Hardy MP provided the following update from Barratt David Wilson Homes; *"I am sorry for any concerns that have been raised as a result of the response received from Yorkshire Water into this matter and would assure you and Ms Hardy that our Yorkshire East Division are working towards the adoption of the sewers on the Aspect Development. The sewers have completed the 12 months maintenance period required with Yorkshire Water for handover, however, upon the final inspection it was identified that the pumps to the Pumping Station would need to be replaced before final handover could take place. The pumps have been on order and recently installed. There are now some minor works to do around the Pumping Station Compound, which are in progress, and we expect that the final inspection can take place early November, subject to Yorkshire Waters availability to attend. We have remained in contact with the Technical Services Team at Yorkshire Water throughout the process. There has been a delay recently whilst we arranged for the pumps to be replaced and whilst our Legal team made arrangements to grant the deed of easements and transfer plans, which are now in place to proceed. With the above in mind, we anticipate that adoption will take place at the end of November subject to approval from Yorkshire Water. I do hope that I have addressed any concerns."*
- b) Traffic congestion Haltemprice Roundabout - Queuing traffic is a problem on Beverley Road Anlaby at the approach to Haltemprice roundabout. Having one lane for traffic exiting left only is currently causing long queues in the right hand lane. Clerk to organise an onsite meeting with E.R.Y.C. Highways Officers.
- c) Parking in Anlaby - Discussed the possibility of asking E.R.Y.C to restrict the Sainsbury's car park to maximum stay two hours. Cllr. Readshaw would like to see the area at the rear of shops used for additional parking. Members were asked to familiarise themselves with the area for further discussion at the December meeting.

109 General Correspondence

- a) Annual Snapshot of Rough Sleepers in the East Riding of Yorkshire 2024 - A survey is being carried out by the E.R.Y.C. to assess the scale of rough sleeping within the East Riding of Yorkshire. Councillors to inform the Clerk if they see anyone sleeping rough in the parish of Anlaby with Anlaby Common on the evening of Thursday 21st November into the morning of Friday 22nd November.
- b) Invitation to Participate in Flood Warden Project - East Riding of Yorkshire Council is planning to implement a new initiative. Following the extremely wet winter season last year, the Council has identified several locations that could benefit from the presence of local flood wardens. These wardens would serve as 'eyes on the ground' and act as a reliable source of information for the Council. Cllr. Slingsby volunteered for this role.
- c) Community Governance Review Implementation Plan Briefing - The work of the officer group in planning out the implementation of the final recommendations of the community governance review is now progressing. An online briefing will take place for all parish clerks to allow officers to outline the 'plan'; the timescales involved; the issues that parishes need to think about and the work they may need to do. The meeting will be recorded for those who may not be able to attend and if there is a desire for a second meeting to be held, then this can be arranged.
- d) Have your say on the East Riding Design Code - East Riding of Yorkshire Council is consulting on a Draft East Riding Design Code between 21 October and 2 December 2024.



**Minutes of the Meeting held on
Thursday 14th November 2024 at 7.00pm**

The Draft East Riding Design Code aims to encourage the creation of connected, distinctive and inclusive places that are walkable, green, and sustainable while taking into consideration their context: the built environment and the landscape. The council previously conducted a period of public and stakeholder consultation in late 2023 and early 2024 on a draft version of the design code. Changes to the 2023 draft code have been made based on the feedback received during that consultation.

- e) Suggestions for East Riding of Yorkshire Council Scrutiny 2025/26 - Agreed two possible topics for consideration 1) Usage of E.R.Y.C. owned garages 2) Coordination of council communication.
- f) Public Spaces Protection Order Review (PSPO) 2025 - The next Public Spaces Protection Order Review period is in 2025. All Parish and Town Councils in the East Riding of Yorkshire have a Public Protection Spaces Protection Order. Clerk to forward information to Cllr. Slingsby.
- g) Haltemprice Skate Park - It was reported by Cllr. Hardy that E.R.Y.C. is looking to take over the running of the Skate Park in January 2025.

110 Training and Development

- a) East Riding Progress Online Signposting Tool - E.R.Y.C. has developed an online signposting tool to assist people who don't know where to get help and support to get online.

111 Agenda Items for Next Meeting

- Parking in Anlaby
- Parish Council Website and Social Media
- Speed Indicator Devices (MS)
- Haltemprice Skate Park (MRH)
- Traffic Markings and Signage Tranby Lane Anlaby (RA)
- Men in Sheds bench (possible site)

112 Date and Time of Next Meeting - Thursday 12th December 2024, 7.00pm at the Community Building, First Lane, Anlaby. (Councillors to attend from 6.30pm).

Chairman's Signature

Meeting closed at 10.15pm.