



**Minutes of the Meeting held on
Thursday 12th September 2024 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chairman), S. Johnson, A. McLeod, N. Readshaw,
M. Slingsby and P. Smith
M. Pickering – Clerk
Ward Councillor M. Sutton
One member of public

62 Apologies for Absence - Cllrs. M-R. Hardy, P. Jones and K. Marshall.

63 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE
NON-PECUNIARY - NONE

64 Public Speaking - Kerri Harold (Smile Foundation) sent apologies.

65 Local Police Report - Latest Humberside Police report showing incidents during August had been emailed to members. Clerk to ask PC Turner for an update on recent shop break-ins in Anlaby and the problems on Gorton Road with youths throwing stones at passing vehicles.

Accident Wilson Street 25th July 2024 - Cllr. Smith had witnessed a road traffic accident on Wilson Street on the 25th July. The P.C.S.O. present had advised as part of the written report from the incident, an extension of the double yellow lines would be recommended. Vehicles are regularly mounting the pavement to get through, this needs addressing as a priority. A site meeting with E.R.Y.C. Highways would be beneficial to discuss Wilson Street, Wolfreton Drive and Anlaby village centre, possibility of additional double yellow lines and/or bollards on the pavements.

66 Update from Tranby Ward Councillor - Cllr. Sutton gave an update on issues dealt with during July and August. The possibility of a public consultation taking place in respect to car parking charges was discussed. Cllr. Sutton to give update at the next meeting.

67 Minutes Parish Council Meeting (11th July 2024) - The minutes of the Parish Council Meeting held on Thursday 11th July 2024 were accepted as a true record of what took place and duly signed by the Chairman.

68 Matters Arising from Minutes

Minute 51 (30) - Clerk to ask PC Turner if the Safer Roads Team have carried out checks in the area.

Minute 51 (35b) - The refurbishment of the noticeboard in Anlaby village is now complete.

Minute 52d - A representative from Haltemprice Men in Sheds will be attending the November Parish Council meeting to brief members on activities, membership numbers and opening times.

Minute 54f - The seats along Springfield Way have been refurbished to a very high standard.

69 Finance

a) Online Payments and Receipts August and September 2024 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
151	Microsoft 365 Personal [paid 08.08.24]	£5.99	£1.00



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152	Staffing (Pay/Petrol/Expenses/Home Working [paid 08.08.24])	£1058.80	Nil
153	Insignia (Printed history map and repairs to noticeboard) [paid 08.08.24]	£240.00	£40.00
154	The Festive Lighting Company (Deposit for 30 x Chandelier Lights and Fixings) [paid 08.08.24]	£2586.25	£431.04
155	Men in Sheds Haltemprice (Room Rental Aug-Oct 2024) [paid 08.08.24]	£475.00	Nil
157	Stationery	£18.99	£3.17
158	Microsoft 365 Personal	£5.99	£1.00
159	Mr. A. Capraro (Maintenance works around the parish)	£181.19	Nil
160	Staffing (Pay/Petrol/Expenses/Home Working	£1061.20	Nil
161	PKF Littlejohn LLP (Limited Assurance Review)	£378.00	£63.00
162	The Festive Lighting Company (Balance for 30 x Chandelier Lights and Fixings)	£2586.25	£431.04
163	Vision ICT Ltd (Website Hosting and Support)	£270.00	£45.00
164	Vision Print and Design (2024 Newsletter)	£385.00	Nil
166	Vision Print and Design (Posters)	£20.00	Nil
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
156	East Riding Pension Fund – Contribution Employer/Employee	£309.88	Nil
165	East Riding Pension Fund – Contribution Employer/Employee	£309.88	Nil

- b) Finance Report/Bank Reconciliation/Bank Statements - Finance report discussed and approved. Bank statements for the period 5 July – 16 August 2024 received and signed along with the bank reconciliation for period ending 31 August 2024. Stallholders who have confirmed their attendance at the Christmas Celebration on 6th December have made a donation to St Mark's Church of £20 each which will be held in the Parish Council bank account as a creditor until the event takes place at which point it will be transferred to the Church.
- c) Completion of Limited Assurance Review for the year ended 31 March 2024 - It was reported that the Limited Assurance Review had been signed off by PKF Littlejohn LLP with no matters of concern. Clerk to publish the Notice of Conclusion of Audit along with the certified AGAR (Sections 1,2 & 3) before 30th September 2024.

70 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 8th August and 12th September 2024

- FULL PLANNING PERMISSION - Construction of ramped access to side, extension to existing roof to front, and installation of solar panels to side - 10 Tower View, Anlaby - **Recommend approval.**
- FULL PLANNING PERMISSION AND LISTED BUILDING CONSENT - Installation of a new 1.8m facemount pole and telecommunications dish following removal of existing - Water Tower Tranby Croft, Tranby Ride, Anlaby - **Recommend refusal – oppose on the grounds that it is a Grade II listed building and as such the Parish Council feels the existing telecommunications paraphernalia detract from the overall appearance of the building so it goes without saying that we oppose any upgrade. We also would like all the existing ones removing.**



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- CONSENT TO DISPLAY AN ADVERTISEMENT - Display of double sided internally illuminated free standing digital advertisement passenger transport information unit - Bus Shelter Wilson Street Car Park, Anlaby - **Recommend approval.**
- FULL PLANNING PERMISSION - Erection of single storey extension to rear (Resubmission of 24/00450/PLF) - 16 Croft Drive, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Infilling of personnel door and installation of new double fire exit door to rear following removal of existing shutter (retrospective) - Superdrug Unit C2. Anlaby Retail Park, Springfield Way, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Erection of single and two storey extension to front following demolition of existing porch - 80 Saffrondale, Anlaby - **Recommend refusal. The extension plans state that the front extension will be 2.5 metres to the front of the property causing an over dominant effect on the surrounding houses on the estate. Surrounding properties would lose light to their front rooms and it would set a precedent to the rest of the estate. There is little room at the front of these properties to accommodate a large extension.**

Planning Decisions 12th September 2024

- Installation of a new 1.8m facemount pole and telecommunications dish following removal of existing - Water Tower Tranby Croft, Tranby Ride, Anlaby - **REFUSED**
- Erection of a conservatory to rear - 12 Ella Park, Anlaby - **REFUSED**
- Erection of single storey extension with solar panels to rear following demolition of existing extensions, installation of first floor window to side, construction of hip to gable roof extension with installation of roof lights to front, construction of dormer window to rear and erection of single storey extension to existing detached garage - 29 Tranby Lane, Anlaby - **GRANTED**
- Certificate of Lawfulness for the change of use from single dwelling (use class C3) to residential institution (use Class C2) - 68 Legard Drive, Anlaby - **GRANTED**
- Erection of single storey extension to front - 167 Woodland Drive, Anlaby - **GRANTED**
- Construction of dormer to front - 83 Tranby Lane, Anlaby - **GRANTED**
- Erection of single storey extensions to side and rear, removal of existing porch canopy to side and construction of pitched roof over single storey element to front elevation following removal of existing flat roof - 150 Woodland Drive, Anlaby - **GRANTED**
- Erection of single storey extension to side and works to increase height of roof over existing outhouse - 14 Norwood Close, Anlaby - **GRANTED**
- Outline – Erection of a dwelling (access, appearance, layout and scale to be considered) - Land East Of 32 Onslow Street, Anlaby - **REFUSED**
- Erection of porch to front, alteration to roof and construction of dormer window to front and erection of single storey extension to rear - 16 Croft Drive, Anlaby - **SPLIT DECISION (PORCH GRANTED, EXTENSION REFUSED).**

71

Environmental

- a) **Tree Planting** - Cllrs. McLeod and Smith had met with the E.R.Y.C. Tree Officer. Lots of things to consider when planting trees, favoured species being Silver Birch and Rowan. The transfer of funds from Future Projects up to the value of £2,000 for tree planting was approved. It was agreed Cllrs. McLeod and Smith bring a list of proposed sites to the October meeting for discussion.
- b) **Tranby Lane Cemetery** - Provision of bat boxes ongoing. Ward Cllr. Ross Harrison is dealing with ongoing issues at the private cemetery.



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- c) Anlaby Common - The Clerk reminded members that a representative of Central Land Holdings had confirmed they have identified all the work required on Anlaby Common and accepted a quote for new fencing along the whole stretch of Anlaby Common. Works are due to commence September/October. Landscapers have also been instructed to carry out extensive tree work this autumn. All work is expected to be completed by the end of the year.
- d) Anlaby Woods (Lowfield Road) - Wildlife observed.
- e) Possible provision of dog waste bag dispensers - Ongoing.
- f) Lack of maintenance from E.R.Y.C. (grass cutting etc.) - Grass cutting has improved, agreed to monitor. Clerk to report the blocked drains on Lowfield Road from Anlafgate to Anlaby village.
- g) Discuss possibility of the Parish Council employing a company for grass cutting - No further action.
- h) Springfield Way Road Surface - Ward Cllr. Sutton passed on the following report from E.R.Y.C. - *This road is regularly inspected and we are aware of the deterioration of the high friction surface treatment (buff coloured anti-skid) on both approaches to the zebra crossing and we have previously patched some parts of the surface here. The hot lay anti-skid material melts the bitumen of the surface course beneath the anti-skid, which over time causes the surface to break off in shallow patches. Whenever these anti-skid lengths are resurfaced now, we do so in cold-lay, which doesn't cause the same problems but it is much more expensive, so we can only afford to do so when the surface begins to represent a hazard to the public. We have inspected this crossing and I can reassure you that currently, there are no investigation level defects that the Council need to have repaired at this crossing. This site has been on the capital programme for resurfacing for some time and I will be attending a capital meeting in two weeks' time where I will raise this site again.* Clerk to request an update for the next meeting.
- i) Springfield Way Crossing Windsor Avenue to Haltemprice Leisure Centre - After witnessing many near misses by pedestrians, members are concerned about the safety of the existing crossing and request the Clerk write to E.R.Y.C. about upgrading it to a Toucan crossing.
- j) Mortimer Avenue Road Surface - Cllr. Readshaw to provide the Clerk with photos showing the appalling state of Mortimer Avenue road surface, to be forwarded on to E.R.Y.C.
- k) Possible provision of public seat on Bridle Path - The Clerk was asked to write to Alma Jordan Farms Ltd to advise we are considering the possibility of siting a bench on the intersection of the bridle path (Tranby School and Jenny Brough Lane T-junction) and are seeking their permission should we decide to go ahead.

72 Administration and Communication

- a) Parish Council Website Domain Name - Cllr. Slingsby had attended a seminar and now recommended to the council moving to a (.gov.uk) official website. Further discussion required at the next meeting with regards to a suitable domain name.
- b) Newsletter 2024 - Cllr. McLeod was thanked for his efforts producing the newsletter which is due for delivery commencing 1st October.
- c) Review order of Parish Council Meeting Agenda/discuss Action Log - It was agreed the Clerk log all meeting actions on the log which will hopefully streamline Matters Arising at meetings. No change to agenda order required at present.



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73 Current Projects/Events

- a) Provision of Defibrillators - Cllr. Smith had delivered a grant form to the former Crofters Restaurant, in the hope the new owners will agree to a defibrillator on the outside of the building.
- b) Update on Christmas 2024 - Twelve confirmed stalls. Pursuing food and drink vans. Thirty new lights now arrived, E.R.Y.C. had advised that the lamps on Lowfield Road are not suitable for festive lighting so other locations are being investigated. Cllr. McLeod meeting with E.R.Y.C. Street Lighting Officer Friday 13th September to discuss alternative locations and costs involved.

74 East Riding of Yorkshire Issues

- a) Invite to the East Riding of Yorkshire Bus Partnership Forum - Cllr. Slingsby volunteered to attend the event on 18th October 2024 to represent the views of the Parish Council.
- b) Sainsbury's Car Park, Hull Road, Anlaby (Stay duration) - It was agreed no further action at present.
Poor quality of road surface - The car park surface is in a poor condition, last patched approximately three years ago. Clerk to report to E.R.Y.C. and additionally request E.R.Y.C. ask shop owners to tidy up the privately owned frontage.
- c) Update on Adoption of Aspect of Anlaby, Lowfield Road - Clerk to contact Emma Hardy MP to respectfully request she writes to Yorkshire Water for a timescale when the sewers on Aspect of Anlaby will be adopted.
- d) Ward Boundary Changes Consultation Submission - Ward Boundary response submitted by Cllr. Slingsby. E.R.Y.C. Local Plan Update response required by 6th October, Cllr. Slingsby to respond on behalf of the Parish Council and report back at next meeting.
- e) Haltemprice Skate Park - The process has started to transfer ownership of the Haltemprice Skate Park to E.R.Y.C.

75 General Correspondence

- a) Email from Resident re. Parking on Pavement Anlaby Village - A resident had expressed his concern about the increased parking on the pavements in Anlaby Village especially the area in front of Anlaby Court Apartments where at time cars, vans and lorries park so far on the pavement that people with mobility aids and children in prams and buggies have difficulty in passing. Clerk to forward to E.R.Y.C. for attention.
- b) Request from Resident for additional Street Furniture - A request had been received for an additional seat next to the bus shelter on Wilson Street, the current perching seat in the shelter is not suitable for infirm and elderly people. An additional litter bin had been requested for Tranby Lane at the junction with Woodland Drive. Clerk to send in both requests to E.R.Y.C. for approval.
- c) E.R.Y.C. – Hull Road Anlaby proposed crossing improvements - E.R.Y.C. had consulted residents and businesses on the proposed crossing improvements, the results of which were read out by the Clerk. Clerk to respond advising the Parish Council still fully supports the proposed crossing improvements on Hull Road. We are concerned about pedestrians crossing the road and parking on the pavements so suggest railings on the footpath which would divert people to either crossing. Please also consider keep clear signs on the entrance/exit to the car park.

76 Training and Development

- a) Town and Parish Council Network Events - Events scheduled Thursday 24th October 2024, 5-7pm South Cave, Thursday 28th November 2024, 5-7pm Hornsea and Thursday 23rd January 2025, 5-7pm Drifffield.



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- b) Proposed tour of the parish with Cllr. Hardy - The possibility of a tour of the parish was discussed, it was decided Monday, Thursday or Friday daytime would suit the majority of members.
- 77 Agenda Items for Next Meeting
- Parish Council Website Domain name
 - Possible tour of the parish with Cllr. Hardy
- 78 Date and Time of Next Meeting - Thursday 10th October 2024, 7.00pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 9.35pm.