



**Minutes of the Meeting held on
Thursday 12th December 2024 at 6.30pm**

Those Present:- Cllrs; R. Almond (Chairman), N. Foster, M-R. Hardy (Vice Chairman), P. Jones, K. Marshall, A. McLeod, N. Readshaw, M. Slingsby and P. Smith
M. Pickering – Clerk
Ward Councillor M. Sutton.
Mr. L. Hammond (Deputy Police and Crime Commissioner)
PCSO's Barbara Danby and Steve Lynch (Humberside Police)

Items were taken out of order from the agenda

113 Apologies for Absence - Cllr. S. Johnson.

114 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE

NON-PECUNIARY - NONE

115 Police Report - Apologies received from PC Jack Taylor. PCSO's Barbara Danby and Steve Lynch gave an update on recent reported incidents. Crime in general is lower but shop theft is on the increase. The problem with youths throwing stones on Gorton Road has returned, regular patrols of that area are taking place. The possibility of additional lighting and defensive planting in that area was discussed.

116 Public Speaking - Mr. Leo Hammond, Deputy Police and Crime Commissioner for Humberside provided a very informative briefing about his work and the work of the Police and Crime Commissioner. A replacement Speed Watch Coordinator is due to start mid-January. Grant funding is available for Town and Parish Councils to purchase Speed Indicator Devices (SID), Cllr. Slingsby asked for details of how to apply. The Commissioner has equipped Neighbourhood Policing Teams with their own speed gun, time permitting PCSO's and Special Officers can carry out speed checks in areas of concern. Operation Snap is a secure online platform that allows members of the public to submit video evidence of driving offences that you or other members of the public have witnessed. Its purpose is to improve road safety and to prosecute those that place others at risk. Regarding traveller encampment, the Police can only attend when a crime has been committed. It is the responsibility of the council to deal with encampment on council land and on private land the responsibility of the landlord. The Police can deal with breaking and entering but only if reported by the land owner.

117 Update from Tranby Ward Councillor - Cllr. Sutton briefed members on work since the November meeting.

118 Minutes Parish Council Meeting (14th November 2024) - The minutes of the Parish Council Meeting held on Thursday 14th November 2024 were accepted as a true record of what took place and duly signed by the Chairman.

119 Matters Arising from Minutes

Minute 102 (85) - Awaiting quote from E.R.Y.C. for additional lighting column on Grimston Road.

Minute 102 (85) - The yellow flashing signals on the Springfield Way crossing had been cleaned.

Minute 102 (91a/108b) - Awaiting response from E.R.Y.C. for meeting to discuss upgrade of crossing on Springfield Way and congestion on Beverley Road approaching Haltemprice roundabout.

Minute 102 (93a) - Cllr. Slingsby to organise tour of Tranby School.

Minute 103 - An AirBnB gift card had been purchased for the Honorary Treasurer.



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Minute 106c - The Clerk circulated some tabard designs for 'Friends of Anlaby House Grounds' for agreement. Cost £110 for ten tabards.

Minute 109e - Suggestions for topics for scrutiny had been submitted to E.R.Y.C.

120 Finance

a) Online Payments and Receipts December 2024 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
185	Microsoft 365 Personal	£5.99	£1.00
186	Staffing (Pay/Petrol/Expenses/Home Working	£1076.40	Nil
187	Hull Barbershop Harmony Club (Xmas Event)	£100.00	Nil
188	Sundries (Meeting Refreshments)	£5.08	Nil
189	DBS Check for Santa (Xmas Event)	£18.00	Nil
190	Street Furniture Plaques	£96.00	Nil
191	JMW Media Ltd (Advertising Xmas Event in Anlaby Centre 2 weeks)	£84.00	£14.00
192	Replacement Heavy Duty Grit Bin Anlaby Centre	£159.00	£26.50
193	Magic Show (Xmas Event)	£150.00	Nil
194	Bagpipe Performance (Xmas Event)	£50.00	Nil
195	Postage Stamps	£40.60	Nil
196	S.L.C.C. (Membership Renewal)	£190.00	Nil
197	Cllr. M. Slingsby (Mileage representing the Parish Council at Events)	£25.60	Nil
198	Donna O'Neill (Distribution of Newsletters)	£225.00	Nil
199	Vision Print (2 x Vinyl Banners for Xmas Event)	£170.00	Nil
200	JRB Enterprise Ltd (6 x dog waste bag dispensers and bags)	£653.28	£108.88
201	Decorations for Xmas Event	£132.15	£22.02
202	Cllr. A. McLeod (Mileage collections etc. Xmas Event)	£9.60	Nil
203	Lighting & Signs Limited (Installation of Festive Lighting and Repair 2 x displays)	£8757.36	£1459.56
205	Stationery	£9.69	£1.62
206	Mr. A. Capraro (Installing and removing Remembrance Statues and fitting litter bin plaques)	£40.00	Nil
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
204	East Riding Pension Fund – Contribution Employer/Employee	£309.88	Nil

b) Finance Report/Bank Reconciliation/Bank Statements - Finance report discussed and approved. Bank statements for the period 1 November – 30 November 2024 received and signed along with the bank reconciliation for period ending 30 November 2024.

c) Parish and Town Council Precepts and the 2025/26 Council Tax Base - The process leading up to the setting of the council tax for 2025/26 is now underway and arrangements must be made to take account of the precept requirements of town and parish councils. The provisional 2025/26 council tax base for Anlaby with Anlaby Common Parish Council is 3619.30 Band D equivalent properties. The deadline to return the Local Precept Demand form is 17th January 2025.



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- d) Set date/time for Budget Meeting - Thursday 9th January 2025, 6.15pm.
- e) Confirmation of Payment to St Mark's Church (Stallholder fee Christmas celebration) - Fourteen payments of £20 received, total £280, to be transferred to St Mark's Church.

121 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 12th December 2024

- **FULL PLANNING PERMISSION** - Erection of a dwelling - Land West Of Rose Cottage, 2 Green Way Close, Willerby - **Noted.**
- **WORKS TO PROTECTED TREES** - TPO – ANLABY NO. 9 – 1997 (REF 468) T13 – T18 AND G4 – Crown raise 5 no. Sycamore trees (T1, T4, T6, T7 and T8) by 4 metres to clear the highway with removal of basal epicormic growth; Fell 3 no. Ash trees (T2, T3 and T5) due to presence of ash dieback and their proximity to the highway and properties - Voases Lane, Anlaby - **Noted.**
- **WORKS TO PROTECTED TREES** - TPO – ANLABY NO. 9 – 1997 (REF 468) A2 & T9 – Crown lift 1 no. Sycamore tree (T11) by 1.5 metres over road (as illustrated in photograph) to clear highway; Crown reduce 1 no. Cedar of Lebanon tree (T12) by reducing 1 large low limb overhanging the road by 2.5 metres to alleviate limb end weight and reduce risk of future failure - Anlaby House Estate Amenity Land, 2 Beverley Road, Anlaby - **Noted.**
- **WORKS TO PROTECTED TREES** - TPO – ANLABY NO. 9 – 1997 (REF 468) A1 – Side reduce 2 no. Cherry trees (T9 and T10) over road by 2.5 metres to clear the highway - 1 The Square, Anlaby House Estate, Beverley Road, Anlaby - **Noted.**

Planning Decisions 12th December 2024

- Erection of detached dwelling and garage following demolition of existing garages - Land North Of 18 Tower View, Anlaby - **GRANTED**
- Change of use from residential (Use Class C3) to mixed use as residential and dog grooming business (Sui Generis) and conversion of existing garage to use as a dog grooming salon - 2 Westborough Way, Anlaby Common - **GRANTED**
- Change of use from a dwelling (Use Class C3) to a mixed use as a dwelling and childcare setting (Sui Generis) - 147 Spring Gardens, Anlaby Common - **REFUSED**
- Erection of single storey extension to rear following partial demolition of existing extension - 1 Loyd Street, Anlaby - **GRANTED**

122 Environmental

- a) Tree Planting - Cllr. McLeod had made contact with Henleys Nurseries, trees range in price £15-£21 supplied with a possible additional charge for tree stakes and ties. Community Payback had confirmed they will plant the trees, total 56. Approximate spend of £1500 approved. Cllr. McLeod to progress.
- b) Anlaby Common - Works to replace the fence commenced.
- c) Anlaby Woods (Lowfield Road) - Wildlife observed. Concrete blocks moved.
- d) Installation of dog waste bag dispensers - Sites agreed Cllr. Almond (1 x Tranby Ride), Cllr. Readshaw (2 x Aspect of Anlaby), Cllr. Marshall (1 x Footpath along Anlaby Common) and Cllr. Smith (1 x Windsor Avenue). Plaques ready for attaching. Clerk to contact Willerby Parish Council to find out what they have used to secure their dispensers to lampposts - Councillors to provide the Clerk with lamppost number/location for installation.



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- e) Outside Lighting Parish Council Office - To ensure the premises we use on a regular basis are upgraded and fit for purpose after dark, Cllr. Slingsby proposed that new lighting be installed on the Men in Sheds Building at a cost of £576.00 including VAT. This would also improve a much used community asset making it is more accessible, secure and welcoming for all ages, genders and those with disabilities. Unanimously agreed.
- f) Speed Indicator Devices - Cllr. Slingsby to investigate possible funding for a portable Speed Indicator Device (SID). These can also be hired but the cost to keep relocating is in excess of £300 per month.
- g) Update on Grit Bin Replenishment – Grit bin at the top of Spring Gardens requires filling - holes required in the bottom of all red bins to allow water to drain.
- h) Men in Sheds Bench - Members to consider possible suitable sites for future discussion.

123 Administration and Communication

- a) Local Government Services Pay Agreement 2024/25 and Clerk's Hours - Details of the Local Government Services pay agreement was read out and approved, backdated to 1st April 2024. Cllr. Smith asked members to consider increasing the Clerk's hours from 18 to 20 per week due to increased workload. After discussion this change was approved with immediate effect.
- b) Parish Council Website and Social Media - Ongoing.

124 Current Projects/Events

- a) Review of Christmas Celebration 2024 - A review of the event took place, highlighting positives and negatives. Agree date for 2025 event at January Parish Council meeting.
- b) Bat Boxes – Anlaby Cemetery - E.R.Y.C. had approved the design of the bat boxes, awaiting manufacture completion date from Men in Sheds. Cllr. Slingsby had connected Men in Sheds Haltemprice with E.R.Y.C. Cemeteries Admin for possible future work in the East Riding.

Cllr. Readshaw left the meeting, 9.30pm

125 East Riding of Yorkshire Issues

- a) Update on Adoption of Aspect of Anlaby, Lowfield Road - Nothing to report.
- b) Parking in Anlaby - Car parking in Anlaby centre continues to be a problem. A vote was taken on the proposal to approach the E.R.Y.C. about the possibility of the main public car park next to Sainsbury's restricted to two hours parking only. Result - 3 in favour, 3 against and 1 abstention – therefore agreed no further action. Clerk to organise a site meeting with E.R.Y.C. Parking and Cllrs. Almond and McLeod about the possibility of using the rear of the shops for tenant and staff car parking.
- c) Haltemprice Skate Park - Nothing new to report.
- d) Traffic Markings and Signage Tranby Lane, Anlaby - Cllr. Almond would like an on-site meeting with E.R.Y.C. Highways to discuss the road markings and speed limit at the new junction on Tranby Lane/Jenny Brough Lane and the speed limit along the whole stretch of Tranby Lane to Tranby School which currently sits in the 40mph zone. Cllr. Slingsby to provide the Clerk with additional information to support the request.



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- 126 General Correspondence
a) Help for Households – Household Support Fund £200 payments now available until 28 February 2025 - Payments of £200 are now available to low-income residents in the East Riding through the latest round of the Household Support Fund, a government-funded national scheme. Full toolkit can be accessed on the Help for Households website www.eastriding.gov.uk/helpforhouseholds.
- 127 Training and Development - Clerk to forward details of ERNLLCA training events to Councillors..
- 128 Agenda Items for Next Meeting
- Agree date for 2025 Christmas Celebration
- Friends of Anlaby House Grounds
- Speed Indicator Devices
- Glenwood Drive issue with refuse lorry (NF)
- Bus shelter seat Wilson Street Anlaby
- 129 Date and Time of Next Meeting - Thursday 9th January 2025, 7.00pm at the Community Building, First Lane, Anlaby.

Budget Meeting - Thursday 9th January 2025 - 6.15pm.

Chairman's Signature

Meeting closed at 9.50pm.